

# Artwork Guidelines

#### Artwork format

- Please supply all artwork at the correct size, 1 design per page in a print ready PDF.
- Please make sure all text is converted to curves/outlines. This will insure there'll be no changes to the fonts once printed.

#### Safe area

All important text and graphics must be in at least 5mm (0.2") from the edge. This is to allow for movement when printing, and running the risk of being cut off when trimmed. This is called a 'safe area'.

#### Image quality

The quality of your images is a very important factor to consider. If you're using a grainy, old photo in your artwork, certainly your photo will print grainy and old looking too.

Our digital presses are only capable of reproducing the quality you provide.

- Ensure all images are saved as CMYK, not RGB.
- Please ensure your images are 300dpi and are converted to CMYK.
- Save your photos as TIFF and your vectors as EPS files to ensure the best quality. If it looks pixelated on your screen, then it will print pixelated too.

 Images must not be blown up past 100%, otherwise pixelation will occur.

#### Crop marks and bleed

- Ensure all crop marks and bleed are shown.
- Allow 3mm (0.12") of bleed where required. This is to ensure that your edges are clean and smooth.



#### **Borders**

# Square edges, duplexed/double thick stocks, letter pressed, foiled and/or embossed jobs

We don't recommend using thin borders on the edge or within the edge of the safe area (0-5mm from the edge). Most of our products have a 2mm (0.08") cutting tolerance, which means borders can end up looking uneven. The smaller the border, the more apparent this small imperfection will be. If your border is less than 5mm (0.2") in width for solid border or 5mm (0.2") from the edge of the sheet for line work border, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

#### Digital die cutting

If we are digitally die cutting\* them, the registration will be almost perfect. We do not recommend less than 3mm (0.1") in width for solid borders and 3mm (0.1") from the edge of the sheet for line work borders. If your border is less than 3mm, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

\*We cannot digitally die cut duplexed/double thick stocks, letter pressed, foiled and/or embossed jobs.

**IMPORTANT:** Duplexed/double thick stocks – For better results, we only recommend borders on one side.

# **Colours and Colour Matching**

Ensure you convert all RGB colours to CMYK. This is vital for your job to produce desirable results.

- Please allow for a difference in colour between what is shown on your screen and what is printed. When printing in CMYK (Cyan, Magenta, Yellow, Black), various factors will affect the colour.
- You cannot determine how the colour will print by what you see on your screen, every screen is different and every printer prints each colour differently.
- We colour calibrate our digital presses daily to minimise colour variation.
  However, consistency is not guaranteed, this is simply the nature of printing in CMYK. There is potentially a 5% variance in colour from the first proof to the final product.

Never underestimate the difference a stock can make to your colours.
 When choosing a colour please take into account what stock it will be printed on. A colour will appear differently when printed on different stocks.

# **Large Solid Areas of Colour**

We don't recommend printing large areas of solid toner as we experience issues with banding on the page and colour variance throughout the print run. This is due to the printer struggling to maintain a constant temperature when fusing the sheer amount of toner onto the page.

## **Solid Areas and Textured Stocks**

Designs with blocks of solid toner are not suited to stocks that are textured. The toner doesn't fuse properly into all of the lumps and bumps of the stock. If you must print a solid area, we recommend printing on a smoother stock such as Marshmallow 261gsm, Knight Smooth 350gsm or Silk White 350gsm.

## Variable Data

Variable data is the elements within your artwork such as text (usually guest names for invites and addresses for envelopes) that may be changed from one printed piece to the next.

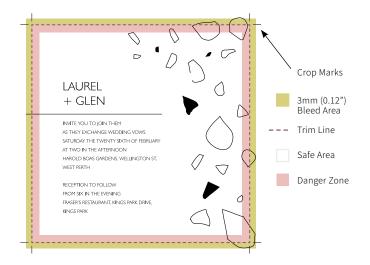
If you have multiple guest names, set them up as one per page (i.e. if you have 50 guest names, your PDF artwork should be 50 pages long).

#### Trimming

We take the utmost care in delivering our range of products in a superior and professional way. However, please be aware that variation can occur and we recommend you allow a guillotining tolerance of + or - 1mm (+ or - 0.04") when designing your invitations or stationery. This is industry standard.

## **Stock Options**

Current stock offerings are found in the drop-down options of our digital print products on the website. If a stock is not available in the drop-downs (but is usually), we're most likely out of stock. Get in touch with our Customer Service Team to confirm it's availability.



#### Artwork format

- Please supply all artwork at the correct size, 1 design per page in a print ready PDF.
- All artwork needs to be setup as 100% Black CMYK (OC, OM, OY, 100K).
   Any text or graphic that is black will print in white, and percentages of black will print lighter white using a dot pattern halftoning.
- Please make sure all text is converted to curves/outlines. This will insure there'll be no changes to the fonts once printed.

#### Safe area

All important text and graphics must be in at least 5mm (0.2") from the edge. This is to allow for movement when printing, and running the risk of being cut off when trimmed. This is called a 'safe area'.

### Crop marks and bleed

- Ensure all crop marks and bleed are shown.
- Allow 3mm (0.12") of bleed where required. This is to ensure that your edges are clean and smooth.

#### **Borders**

# Square edges, duplexed/double thick stocks, letter pressed, foiled and/or embossed jobs

We don't recommend using thin borders on the edge or within the edge of the safe area (0-5mm from the edge). Most of our products have a 2mm (0.08") cutting tolerance, which means borders can end up looking uneven. The smaller the border, the more apparent this small imperfection will be. If your border is less than 5mm (0.2") in width for solid border or 5mm (0.2") from the edge of the sheet for line work border, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

## Digital die cutting

If we are digitally die cutting\* them, the registration will be almost perfect. We do not recommend less than 3mm (0.1") in width for solid borders and 3mm (0.1") from the edge of the sheet for line work borders. If your border is less than 3mm, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

\*We cannot digitally die cut duplexed/double thick stocks, letter pressed, foiled and/or embossed jobs.

**IMPORTANT:** Duplexed/double thick stocks – For better results, we only recommend borders on one side.

## **Solid Areas**

We don't recommend printing large areas of solid toner at all!

## Variable Data

Variable data is the elements within your artwork such as text (usually guest names for invites and addresses for envelopes) that may be changed from one printed piece to the next.

We don't charge any extra for printing that contains variable data, you just need to ensure your artwork is setup correctly. If you have multiple guest names, set them up as one per page (i.e. if you have 50 guest names, your PDF artwork should be 50 pages long).

# **Trimming**

We take the utmost care in delivering our range of products in a superior and professional way. However, please be aware that variation can occur and we recommend you allow a guillotining tolerance of + or - 1mm (+ or - 0.04") when designing your invitations or stationery. This is industry standard.

# **Stock Options**

We offer white ink printing a large array of in-house paper stocks (55 options at the time of writing). These papers are darker in colour so the white ink will be legible. Some papers aren't offered as our tests have shown there's not enough contrast for the white ink to be legible.

Current stock offerings are found in the drop-down options of our digital white ink print products on the website. If a stock is not available in the drop-downs (but is usually), we're most likely out of stock. Get in touch with our Customer Service Team to confirm it's availability.

For samples of our stocks for digital printing, order our Paper Swatch Book Set. For samples of white ink digital printing on coloured stocks, view our Instagram feed or order our Luxe Printing Sample Pack.

For non-standard papers (in-house or otherwise), please contact us for a custom quote.

Artwork format, Safe Area, Bleed, Borders, Variable Data, Trimming... Refer to Digital CMYK Printing section. The rules are the same!

NOTE: We usually print double hit of white when printing in white ink only BUT we cannot print double hit of white ink if also printing gold/silver/metallics

## Gold or Silver only (same as White Ink only)

100% Black (K) - CMYK 0/0/0/100

## Gold/Silver + White ink

Gold/Silver and White needs to be set as spot colour with correct names (see right column).

#### Canva

If you are using Canva and cannot create spot colours use the following colour values.

Gold: #ff0000 (Red)
Silver: #00ffff (Cyan)
White: #ff00ff (Magenta)

## Gold/Silver + CMYK

Gold/Silver needs to be set as spot colour with correct names (see right column).

#### Canva

If you are using Canva and cannot create spot colours use the following colour values.

Gold: #ff0000 (Red) Silver: #00ffff (Cyan)

## Gold/Silver + CMYK + White Ink

Gold/Silver and White needs to be set as spot colour with correct names (see right column).

We CANNOT print an underlay of white and CMYK on top.

#### Canva

If you are using Canva and cannot create spot colours use the following colour values.

Gold: #ff0000 (Red)
Silver: #00ffff (Cyan)
White: #ff00ff (Magenta)

#### Metallics

We have created a selection of metallics that we can print with our silver and gold inks. You can download our metallic swatches <u>here</u> and use them in Illustrator or InDesign.

We can print as many metallics as you want on the same artwork as long as they have the same base (gold or silver), we CANNOT print a Silver Metallic **and** Gold Metallic on the same file.

We can print metallics and CMYK and/or White Ink.

NO CANVA. Illustrator or InDesign is required for metallic printing.

## **Images**

When printing Gold/Silver Metallics or Gold/Silver + White Ink and/or CMYK, images also need to be set as spot colour (if printing ONLY in Gold or Silver ink you do not need to do this). You cannot use Canva to do this. To be able to convert an image to spot colour you'll need to use Illustrator or Photoshop and then import the image into InDesign or Illustrator. Click here to see how to convert an image to spot colour.

#### **Stocks**

Some stocks work better than others. What works for Gold does not necessarily work for Silver and/or White Ink. We have tested all our stocks and only offer the ones that will give a good result for most artworks. However, we strongly recommend ordering a sample if you haven't printed that combination before.

## InDesign/Illustrator

Gold / Spot Colour / Colour Mode: CMYK 0/100/100/0 (Red)



Silver / Spot Colour / Colour Mode: CMYK 100/0/0/0 (Cyan)



White / Spot Colour / Colour Mode: CMYK 0/100/0/0 (Magenta)





#### Artwork format

- Please supply all artwork at your desired envelope size in a print ready PDF.
- All important text and graphics must be in at least 10mm from the edge of the envelopes.
- If you have multiple names and addresses (variable data), set them up as one per page. i.e. if you have 50 names and addresses, your PDF should be 50 pages long.
- Please make sure all text is converted to curves/outlines, this will insure that there will be no changes to the fonts.
- For white printing please supply all artwork in greyscale. Any text
  or graphic that is black will print in white, and greys will print lighter
  white using a dot pattern halftoning.

## **Back flap printing**

Think about the edges of the flaps. We still need to print 10mm (0.4") away from the edges. Otherwise you can have anything you like.

## **Image Quality**

The quality of your images is a very important factor to consider. If you're using a grainy, old photo in your artwork, certainly your photo will print grainy and old looking too.

Our digital presses are only capable of reproducing the quality you provide.

- Ensure all images are saved as CMYK, not RGB.
- Please ensure your images are 300dpi and are converted to CMYK.
- Save your photos as TIFF and your vectors as EPS files to ensure the best quality. If it looks pixelated on your screen, then it will print pixelated too.
- Images must not be blown up past 100%, otherwise pixelation will occur.

## **Envelope Printing Templates**

If you are after a printing template, we have them available on our website for **all our envelopes.** 

#### Variable Data

Variable data is the elements within your artwork such as text (usually guest names for invites and addresses for envelopes) that may be changed from one printed piece to the next.

We don't charge any extra for printing that contains variable data, you just need to ensure your artwork is setup correctly. If you have multiple guest names, set them up as one per page (i.e. if you have 50 guest names, your PDF artwork should be 50 pages long).

# **Envelope Sizes**

NAME	SIZE	FLAP STYLE
Reply	80x130mm / 3.15"x 5.12"	iflap
118	90x145mm / 3.55"x 5.7"	iflap & Euro Flap
C6	114x162mm / 4.5"x 6.4"	iflap & Euro Flap
Invitation	130x190mm / 5.12"x 7.5"	iflap & Euro Flap
DL	110x220mm / 8.66"x 4.33"	iflap & Euro Flap
C5	162x229mm / 6.4"x 9"	iflap & Euro Flap
Square	105x105mm / 4.13"x 4.13"	iflap
Square	130x130mm / 5.12"x5.12"	iflap
Square	150x150mm / 5.9"x 5.9"	iflap & Euro Flap

To view stock and colour availability please visit www.peterkin.com.au

- All artwork should be supplied in 1 design per page in a print ready PDF. Please make sure you have outlined your type, included crop marks and that your file/s are set in solid 100% black (K) in CMYK.
- If we are only printing 1 PMS Colour, we just need one PDF of the artwork set up as 100% Black CMYK (OC, OM, OY, 100K).
- With letterpress, each colour requires a new set of plates and a separate print run, so if we are printing in 2 PMS Colour, we need a PDF for each colour set up in solid 100% black (K) in CMYK and a mockup with how your artwork should look once letter pressed.

If we are **letterpress and digitally printing** your artwork we'll need 3 files:

1. The artwork to be digitally printed only (CMYK).

- With just the artwork to be letter pressed, set up in solid 100% black (K) in CMYK.
- 3. With how your artwork should look once printed and letter pressed.

We only use uncoated Pantone inks (PMS U) for our letterpressing. We can't use tints or percentages of Pantone inks. If you want a lighter shade/colour, you'll need to pick a lighter uncoated Pantone colour using a Pantone Uncoated book or the Pantone website to guide you.

Letterpress printing doesn't reproduce large block areas of colour well. Large solids tend to look mottled, textured or patchy when printed. Ink coverage should be less than half of the total printable area.

Please contact us at customerservice@peterkin.com.au if you're unsure about the suitability of your artwork. We're happy to advise.

# **Light Inks on Dark Stocks**

With letterpress, we prefer to print dark ink on light paper as this gives the best results. Inks which are lighter than the stock will show as a 'shadow' rather than the PMS colour chosen as the dark colour stock will show through the white/light ink due to the inks being translucent.

Light ink on dark paper is really best suited to our hot foil stamping or digital white ink printing.

## **Blind Impression or Debossing**

As well as printing solid colours, we can also blind deboss, or print without ink. Please note that blind deboss is considered an ink colour for pricing purposes.

Blind impression is not the same finish as embossing.

When considering designing for blind debossing, keep in mind that the lack of ink means that there is less contrast – therefore a deeper impression is required in order to see the illustration or read the text.

Consider carefully the areas of your design to be blind letterpressed – we don't recommend it for any important text details of a design as it can be quite difficult to read without the definition that coloured ink provides – especially on darker stocks. We get the best impression on softer stocks like cotton in lighter shades, as the shadows help lend to its legibility.

Blind deboss works best on  $500 \mathrm{gsm}$  + stocks, as it allows for a deeper impression.

# Fonts and Typesetting

For best results we recommend a font size no smaller than 8pt, for most fonts. We say most fonts, because there is always an exception to the rule. If you are using a font with very thin or has intricate lines you might want to add a stroke or consider another font.

All fonts must be outlined. This can be done in InDesign and Illustrator by the "Create Outlines" command, found under the Type menu.

It's a good idea to add extra letter-spacing or tracking on serif or sans serif fonts, especially capitals or small capitals (5-10%) to allow for the impression made into the paper.

## **Images / Illustrations**

Artwork for plates must be created in vector, not image based (raster/bitmap). If you are including digital printing see the digital printing or white ink printing guidelines.

#### Line Work

All line weights (including fonts) should be 0.25 point or thicker. If you're

not sure how to check, draw a 0.25 point line and compare it to any lines you're unsure of. Dots should be at least 1 point in size (i.e. the ones above the letter "i", periods or dotted lines).

## **Borders**

Due to the movement that occurs during printing, printed borders are not really recommended. If your borders are very close to the edge it will look uneven as your eyes can easily reference any small shift and make it look uneven. If your artwork involves a line work border, the further from the edge of the sheet the better. 5mm (0.2") would be perfect. If your border is less than 5mm (0.2") in width for solid border or 5mm (0.2") from the edge of the sheet for line work border, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

# **Double sided printing**

Double sided printing is problematic for letterpress printing and we don't really recommend it, unless you are considering our 600gsm stocks.

Double sided letterpress can not be as deep as single sided (even for 600gsm cotton) as one side 'squashes' when the second side is printed, as well as there is only so much a paper can compress from both sides.

This depends of course on the design too. We try to avoid the impression coming through on the opposite side for double-sided, which also results in a lesser impression. However, sometimes this is unavoidable, even for less impression

#### Variable Data

As we print from plates we are unable to letterpress artwork with variable data. If it's an absolute necessity, look at designing combining digital printing for the variable elements along with your letterpress printing.

## **Trimming**

We take the utmost care in delivering our range of products in a superior and professional way. However, please be aware that variation can occur and we recommend you allow a guillotining tolerance of + or - 1mm (+ or - 0.04") when designing your invitations or stationery.

# **Stock Options**

We offer letterpress printing on a large array of in-house paper stocks that'll help you from incurring excess costs and a swift turnaround for your job. Current letterpress stock offerings are found in the drop-down options of our letterpress products on our website. If a stock is not available in the drop-downs (but is usually), we're most likely out of stock. Get in touch with our Customer Service Team to confirm it's availability.

All artwork should be supplied in **1 design per page in a print ready PDF**. For **foil only** we just need one PDF of the artwork setup as 100% Black CMYK (OC, OM, OY, 100K)

If we are **foiling and digitally printing** your artwork we will need three files:

- 1. With the artwork to be digitally printed only.
- 2. With just the artwork to be foiled set up in CMYK 100% black (K).
- 3. With how your artwork should look once printed and foiled.

If we are **foiling and letterpress printing** your artwork we will need three files:

- 1. With the artwork to be foiled all by itself set up in CMYK 100% black (K).
- 2. With just the artwork to be letterpressed set up in CMYK 100% black (K).
- 3. With how your artwork should look once printed and foiled.

Please make sure all text is converted to curves/outlines. This will insure there'll be no changes to the fonts once printed.

Artwork for plates must be created in vector, not image based (raster/bitmap). This means that artwork needs to be created in Illustrator or InDesign or another program that creates vector based output files.

They must also be created in 100% black (K) - 0/0/0/100.

You can't make a gradient in a foil. You can't do shading. Again, the reason for this is that the magnesium plate output has only black and white. So greys are output as a dot pattern. This doesn't make for a usable plate.

For this reason, artwork needs to be created in a CMYK colour space where black is 100% black, not 0 values of R, G and B.

# Foil and Digital Printing

If you are thinking about combining foiling with digital printing, remember that the registration for digital is never the same from print to print. What this means is, do not design the digital artwork to meet foiled elements at exact points or have tight registration between foil and digital elements as there can be a shift of up to 3mm (0.12) in any direction.

## Safe Area

All important text and graphics must be in at least 5mm (0.2") from the edge. This is to allow for movement when printing, and running the risk of being cut off when trimmed. This is called a 'safe area'.

# Fonts and Typesetting

The smallest font size we can foil is 8pt for most fonts. We say most fonts, because there is always an exception to the rule. If you are using a font with very thin or has intricate lines you might want to add a stroke or consider another font.

Designs with different thicknesses of type, for example very large bold type combined with thin small type, can mean slight filling in on small areas of type or tiny spot-sized 'holes' in the large areas. This is because the pressure applied to the foil and plate is the same across the whole plate to achieve the best printing result.

#### Line Work

All line weights (including fonts and serifs on fonts) should be 0.5 point or thicker. If you're not sure how to check, draw a 0.5 point line and compare it to any line work you are unsure of. Dots should be at least 1 point in size (i.e. the ones above the letter "i", periods or dotted lines).

#### **Images / Illustrations**

Artwork for plates must be created in vector, not image based (raster/bitmap).

If you are including digital printing see the digital printing or white ink printing guidelines.

#### **Borders**

Due to the movement that occurs during printing, printed borders are not really recommended. If your borders are very close to the edge it will look uneven as your eyes can easily reference any small shift and make it look uneven.

If your artwork involves a line work border, the further from the edge of the  $\,$ 

sheet the better. 5mm (0.2") would be perfect. If your border is less than 5mm (0.2") in width for solid border or 5mm (0.2") from the edge of the sheet for line work border, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

### Variable Data

As we print from magnesium blocks we're unable to foil artwork with variable data. If it's an absolute necessity, look at designing combining digital printing for the variable elements along with your foiling, see above for more on combining foil and digital printing.

## **Trimming**

We take the utmost care in delivering our range of products in a superior and professional way.

However, please be aware that variation can occur and we recommend you allow a guillotining tolerance of + or - 1mm (+ or - 0.04") when designing your invitations or stationery.

## Stock Options

We offer hot foil press on a large array of in-house paper stocks that'll help you from incurring excess costs and a swift turnaround for your job. Current foil stock offerings are found in the drop-down options of our hot foil press products on our website. Different stock offerings are shown, depending on the product. i.e. Digital + foil press will have a different selection to foil press only. If a stock is not available in the drop-downs (but is usually), we're most likely out of stock. Get in touch with our Customer Service Team to confirm it's availability.

For samples of hot foil press on coloured stocks, view our Instagram feed or order our Luxe Printing Sample Pack. Each paper will give your design it's own unique life, so feel free to speak with us about your vision prior to making your final choice.

\*\* We can absolutely foil on Gmund Transparent Porcelain... as long as the client is clear with their expectations of the (possible) end result.

It has a surface that tries to repel the foil (kind of like a baking paper), which results in tiny spot-sized 'holes' where the foil has not taken to the stock. This is mainly noticeable on bolder areas of type, but is unpredictable.

## **Foil Colours**

To best view the wide range of foil colours we have available, order our Luxe Printing Pack on our website at www.peterkin.com.au/luxe-pack

All artwork should be supplied in 1 design per page in a print ready PDF.

Please make sure all text is converted to curves/outlines. This will insure there'll be no changes to the fonts once embossed.

For **embossing** all artwork needs to be setup as 100% Black CMYK (OC, OM, OY, 100K)

If we are **embossing and digitally printing** your artwork we will need three files:

- 1. With the artwork to be digitally printed only.
- 2. With just the artwork to be embossed in CMYK 100% black (K).
- 3. With how your artwork should look once printed and embossed.

If we are **embossing and foiling or letterpress printing** your artwork we will need three files:

- 1. With the artwork to be embossed all by itself in CMYK 100% black (K).
- 2. With just the artwork to be letterpressed or foiled in CMYK 100% black (K).
- 3. With how your artwork should look once embossed and letterpress or foiled

Artwork for embossing must be created in vector, not image based (raster/bitmap). This means that artwork needs to be created in Illustrator or InDesign or another program that creates vector based output files.

## **Embossing and Digital Printing**

If you are thinking about combining embossing with digital printing, remember that the registration for digital is never the same from print to print.

What this means is, do not design the digital artwork to meet embossed elements at exact points or have tight registration between embossing and digital elements as there can be a shift of up to 3mm (0.12") in any direction.

## Fonts and Typesetting

The smallest font size we can emboss is 12pt for most fonts. For better results we recommend 15pt or larger.

Kerning (space between two letters) should be kept at a minimum 3pt.

If you are using a font with very thin or intricate lines you might want to add a stroke or consider another font. We recommend to choose sans-serif fonts

The larger you can make details in the artwork for embossing, the more impact it will have. We do not recommend a large amount of fine detail and/or small font size.

## Line Work

All line weights (including fonts) should be 1.5 point or thicker. If you're not sure how to check, draw a 1.5 point line and compare it to any line work you are unsure of. This includes the small dots and serifs on fonts.

Any spacing between print must be a minimum of 1pt.

If your design involves negative space, the minimum recommended line weight is increased to 2pt.

Although increasing your line weight may make the design look thicker or bolder than desired, it is important to keep in mind that the embossed effect is visually thinner due to the curved surface of the emboss. Embossed artwork appears thinner than it does when viewed on screen or as a digital print.

# **Images / Illustrations**

Artwork for plates must be created in vector, not image based (raster/bitmap). If you are including digital printing see the digital printing or white ink printing guidelines.

### Variable Data

As we print from magnesium blocks we're unable to emboss artwork with variable data.

If it's an absolute necessity, look at designing combining digital printing for the variable elements along with your embossing. See above for more on combining emboss and digital printing.

#### Safe Area

All important text and graphics must be in at least 5 mm (0.2) from the edge. This is to allow for movement when printing, and running the risk of being cut off when trimmed. This is called a 'safe area'.

#### **Borders**

Due to the movement that occurs during printing, printed borders are not really recommended. If your borders are very close to the edge it will look uneven as your eyes can easily reference any small shift and make it look uneven. If your artwork involves a line work border, the further from the edge of the sheet the better. 5mm (0.2") would be perfect.

If your border is less than 5 mm (0.2) in width for solid border or 5 mm (0.2) from the edge of the sheet for line work border, 9/10 times we'll still print and trim, but it won't be covered under our Printery Guarantee.

## **Trimming**

We take the utmost care in delivering our range of products in a superior and professional way. However, please be aware that variation can occur and we recommend you allow a guillotining tolerance of + or - 1mm (+ or - 0.04") when designing your invitations or stationery.

## **Stocks**

Unlike letterpress, standard thickness stocks are better suited to embossing than double thickness stocks. The thinner stocks showcase the detail more as they are more pliable when pressed between the male and female plates.

Anything that is embossed will show in reverse on the other side. For that reason we do not recommend you have any digital print behind the embossed area as this will be affected by the reverse impression.

One possibility is that we can emboss a standard thickness stock and then duplex the stock to another layer of the same stock. Please bear in mind that you can lose some of the impression of the embossing due to the gluing process (as it's goes through rollers to be glued).

The best results will be achieved by choosing a standard thickness stock, as one of the joys of embossing is that beautiful reverse image too. Why would you want to hide that?

This is not to say that we won't emboss on double thick stocks but the image must be large and bold to work (no small text or thin lines).

# **Emboss Depth**

The depth achieved by embossing will vary from paper to paper. The softer the stock the more impression. Please be aware that many factors during production can make a difference and a certain depth cannot be guaranteed. Rest assured we will always do the best we can!

#### Artwork format

Please supply **all artwork at the correct size, 1 design per page in a print ready PDF** as per the instuctions for your preferred printing method.

#### Safe area

All important text and graphics must be in at least 5mm (0.2") from the edge for artwork up to A3 and 10mm (0.4") for A2 or larger. This is to allow for movement when printing, and running the risk of being cut off when trimmed. This is called a 'safe area'.

#### Crop marks and bleed

- Ensure all crop marks and bleed are shown.
- Allow 5mm (0.2") of bleed where required.
- If using our template, leave bleed line (NOT the red dotted trim line).

#### **Template**

Our die lines are available free to download for your use. Whether it's to create a mockup for a client or to create artwork for printing, You'll find all our die lines located in our Help Centre.

#### How To Order

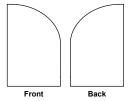
After ordering your printed product (digital, letter press, foiled - whatever) add die cutting in the shape and size required. Be sure to order your printing and die cutting in the same size. i.e. if you order A5 printing, order A5 die cutting.

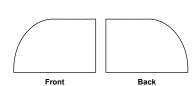
# Canva and our Templates

It's easy to use our templates for diecut shapes in Canva. Drag the PDF file of the template of your choice directly onto the Canva homepage. After this uploads, you can click on the file and start to design over the top. Delete the template from the background once you're happy that your text and images are within the template and to give you an idea of what the shape will look like.

#### Double Sided Artwork

For double sided prints (printed both sides), please make sure front and back match. Depending on the shape and orientation you might need to reverse the die line. If you are not sure if you need to reverse the shape for the back, you can simply cut out the shape and make a little mockup.







ARTWORK GUIDELINES

# **Die Cutting - Custom Shape**

# Setting up your artwork for custom die cutting

#### Die Line File / Vector Die Line

All artwork for die lines MUST BE VECTOR (not a bitmapped/raster image).

Die lines need to be line work and closed shapes.

All lines must be SOLID lines, NO dotted or dashed lines. If your artwork has scored lines they need to be set as solid green lines for us to know that they are to be scored.

We do recommend using Illustrator to create your die lines. You cannot create die lines in Photoshop or Canva.

If you are not sure if your die line will work we recommend ordering a sample first.

#### Die Line Design

We can die cut most shapes. We can also die cut holes. Minimum size for holes is 3mm (0.1") for most jobs and 10mm (0.4") for rigid signage.

If your die line has a score we can also do that, but not all stocks are suitable for scoring (to check what stocks are suitable for scoring go to a scored

printed product in The Printery and view the stock options).

#### **Artwork format - Print File**

Please supply all artwork at the correct size, 1 design per page in a print ready PDF as per the instructions for your preferred printing method.

Make sure the artwork for printing is the same size as the die line. If your die line is not one of our standard sizes the file for printing must be set to your size NOT our standard size (i.e. your die line is 110x170mm and you order our standard size 120x180mm. The file for printing and the die line must to be set to 110x170mm NOT 120x180mm).

If you are ordering a shape for the first time we will need 3 files:

- 1. Vector file with your custom die line only.
- 2. Mockup 1 page pdf file with a mockup of your die cut job showing the die line superimposed on top of the print..
- 3. Your print ready pdf file/s with the print only, no die line.

If ordering the same shape again, we'll only need the mockup and print file.

## How To Order

After ordering your printed product (digital, letterpress, foiled - whatever) add your custom die cutting. Be sure to order your printing and die cutting in the same size. i.e. if you order A5 printing, order A5 die cutting.

#### **Double Sided Artwork**

For double sided prints (printed both sides), please make sure front and back match. Depending on the shape and orientation you might need to reverse the die line. If you are not sure if you need to reverse the shape for the back, you can simply cut out the shape and make a little mockup.

Please be aware that larger quantities and/or intricate designs may increase turnaround times for digitally die cut products. If your die line is unsuitable for digital die cutting one of our Customer Happiness Managers will contact you to discuss alternatives.

The handmade nature of Indie Handmade means there are inconsistencies in each and every sheet. There can be extra thick areas and extra thin areas too. If you hold a sheet up to the sunlight, you can easily see.

Due to the natural deckle edges, the sheets can be slightly different in sizes. While these inconsistencies make up the reasons why we love Indie, they're also the reason for inconsistencies in the printing processes.

You may see variations in the print across a run for all print processes we offer.

#### Artwork format

- Please supply all artwork as a print ready PDF.
- Please make sure all text is converted to curves/outlines, this will insure that there will be no changes to the fonts.
- Ensure you convert all colours to CMYK. This is vital for your job to produce desirable results.
- All text and graphics must be in at least 10mm (0.4") from the edge of the sheet.



# **Digital Printing**

When designing for printing on Indie Handmade stock we suggest you steer clear of large areas of flat colour, especially in light or pastel colours, as it is almost impossible to achieve a nice flat, uniform colour due to the highly textured nature of the stock.

Please also consider that prints may be slightly skewed due to feeding the uneven deckle edges. Although we allow for and do not supply the obvious sheets that are terribly skewed, we suggest you design with this in mind.

## **Borders**

We do not recommend printing any kind of borders on the Indie Handmade stocks. Due to the handmade nature of the stock, not every sheet is the same size so borders will always look uneven.

#### **Hot Foil Pressing**

With foiling, although the pressure applied to the foil and plate is the same with each impression, the different thicknesses of paper can mean slight filling in on small areas of type where the stock is thicker and very light impression or very light (and even sometimes missing) foil areas for the thin areas.

Therefore when designing for foiling we recommend:

- a font size no smaller than 8pt
- adding extra letter-spacing or tracking on serif or sans serif fonts, especially capitals or small capitals (5-10%)
- all line weights (including fonts) should be 0.5 point or thicker. Not sure
  how to check, draw 0.5 point line and compare it to any lines work you
  are unsure of. Dots should be at least 1 point in size (i.e. the ones above
  the letter "i", periods or dotted lines).
- if you are mixing typefaces or text and images, try to keep the line weights similar. Large bold or heavy fonts mixed with very small or thin

type doesn't give very good results on an uneven surface.

Once again, due to the feed there may also be some skewed print. As we print from plates we are unable to foil artwork with variable data.

## Letterpress

As with foiling, although the pressure applied to the plate is the same with each impression, the different thicknesses of paper can mean slight filling in on small areas of type where the stock is thicker and very light impression or very light (and even sometimes missing) foil areas for the thin areas.

Therefore when designing we recommend:

- a font size no smaller than 8pt
- adding extra letter-spacing or tracking on serif or sans serif fonts, especially capitals or small capitals (5-10%)
- all line weights (including fonts) should be 0.25 point or thicker. Not sure
  how to check, draw 0.25 point line and compare it to any lines work you
  are unsure of. Dots should be at least 1 point in size (i.e. the ones above
  the letter "i", periods or dotted lines).
- printing dark ink on light paper as that's what gets the best results. We
  do not advise to printing white ink on a black or dark coloured stock.
  Light ink on dark paper is really best suited to our hot foil stamping or
  digital white ink printing.

Once again, due to the feed there may also be some skewed print. As we print from plates we are unable to letterpress artwork with variable data.

## **Stock Options**

Please check the website for stock availability of our Indie Handmade.

#### Artwork format

 Please supply all artwork at the correct size, 1 design per page in a print ready PDF as per the instructions for your prefered printing method.

## We cannot edge foil designs that:

• have **full bleed single or double sided.** Due to it being a heat process,

we cannot re-heat toner-based print as it affects the heat-fused print. Very small areas of digital print bleeding off the edge is ok, but still not recommended.

- have any kind of border.
- are to be die cut.

# Trimming

We take the utmost care in delivering our range of products in a superior and professional way. However, please be aware that variation can occur across the job of + or - 1mm (+ or - 0.04").

## **Foil Colours**

We have edge foiling available in most of our standard foiling colours. The selection available is in the drop-down when you add foiling to your job.

If you're after something specific, please get in touch.

Some foil colours just aren't available in the grades we require for them to work well on tricky stocks like Crane Lettra.

In short, if we have a problem with your selection, we'll be in touch with alternatives. Nothing is set in stone when it comes to specialist finishing techniques such as this.

To best view the wide range of foil colours we have available, order our Luxe Printing Pack on our website at <a href="www.peterkin.com.au/Luxe\_Printing\_">www.peterkin.com.au/Luxe\_Printing\_</a> Services\_Sample

# **Stock Options**

Edge foiling always looks amazing in a stack. But generally, unless it's a book, people only get one piece... so make those gorgeous edges stand out and go with 500gsm +.